



REPUBLIC OF CYPRUS
MINISTRY OF EDUCATION
SPORT AND YOUTH

YPAN DDE 22

DEPARTMENT
OF PRIMARY EDUCATION

PRIMARY/ PRE-PRIMARY / SPECIAL SCHOOL

SCHOOL YEAR:

**PARENT/GUARDIAN'S CONSENT TO PHOTOGRAPHING / VIDEO RECORDING AND
PUBLISHING OF CHILD'S PHOTOS / VIDEOS**

Dear parents/guardians,

On the occasion of the beginning of the new school year, the school's management wishes to inform you about the following issues regarding the photographing/video recording of pupils:

- a) Photography/video recording on the school premises is organised and coordinated by the school's Headteacher.
- b) Photographing/video recording of pupils by strangers is not allowed. With regard to the media (TV channels, magazines, newspapers), they are only allowed to enter schools only if they have a written permission from the respective District Education Office. Even in this case, however, photographing/video recording is allowed only if there is written consent from the parents/guardians.
- c) Anyone uploading photos or videos of pupils onto social media or websites is required to have the consent of the parents/guardians of the pupils in advance.
- d) Following the relevant instructions of the Commissioner for Personal Data Protection, parents/guardians of pupils can photograph/video record their own children. However, they cannot upload photos/videos where other children appear, without having obtained the consent of their parents/guardians in advance.
- e) During school festivities/events, the school photographer can photograph/video record the pupils whose parents/guardians have given their written consent. Under no circumstances, however, is s/he allowed to process the material later and post it onto social media.

2. In the context of various school activities, printed and/or electronic material which is produced, may include photo and/or video content which includes the pupils (e.g., class/school newspapers, school website, album, newsletters, children's periodicals, Ministry of Education, Sport and Youth publications, etc.).

3. For legal reasons, your written consent is required, for photographing/video recording your child/children and for publishing your child's/children's photos and/or videos.
4. Bearing in mind all of the above, please complete the following by adding a ✓ in the right column.

STATEMENT	AGREE	DISAGREE
I give my consent for my child to be photographed.		
I give my consent for my child to be video recorded.		
I give my consent for photographic material which includes my child to be presented within the school unit.		
I give my consent for photographic material which includes my child to be included in printed materials published by the school and the Ministry of Education, Sport and Youth.		
I give my consent for photographic and/or video material which includes my child to be included in digital materials or websites or social media of the school or the Ministry of Education, Sport and Youth.		
I give my consent for photographic materials which includes my child to be included in printed materials published as part of the wider framework of the school's activities by the Mass Media or other organisations.		
I give my consent for photographic and/or video material which includes my child and is produced within the wider framework of the school's activities in digital form, to be published/uploaded on websites or Social Media sites of Mass Media or other organisations.		

Child's name:

Class:

Parent/guardian's name (in full):

Parent/guardian's signature:

Date:

NOTES:

- Please complete a separate form for each one of your children.*
- In the case of children of divorced or separated parents/guardians the consent form must be completed by the parent/guardian to whom the children's care has been assigned (by court order). In the cases where the children's care has not been assigned to one of the parents/guardians then the consent form must be filled and signed by both.*
- If at any point you wish to differentiate the above statements, please inform the school in writing.*